



Government of West Bengal
Office of the District Magistrate, Jhargram
(Youth Services & Sports Section)

Memo No : 82 /DYO/JGM/2017

Date: 21.09.2017

Recruitment Notice

Applications are invited for following Contractual Posts for Archery Academy at Jhargram in prescribed format with all relevant documents within 5:30p.m of 23rd October, 2017.

Sl. No.	Name of the Sanctioned Post	No. of Vacancy in the Sanctioned Post	Category
1	Director	1	Unreserved- 1
2	Coach	1	Unreserved- 1
3	Assistant Coach	2	Schedule Caste- 1, Unreserved- 1

Detailed information may be obtained from website www.jhargram.org and this office notice board.


District Magistrate
Jhargram

General Information & Instruction for Application

Applications are invited from the candidates having required eligibility for the below mentioned posts.

Sl. No.	Name of the Post	Number of Post	Requirements	Age Limit	Consolidated Remuneration per Month
1	Director (On temporary contract basis)	UR- 1	<p>a) MBA in Sports Management / Post Graduate Diploma in Sports Management / MBA in Human Resource Management from any UGC recognised institution.</p> <p>b) Minimum 5 years experience in Sports Administration or Human Resource management.</p> <p>c) Sports background will be treated as added qualification.</p> <p>d) Full time Residential post at the Archery Residential Quarter (Jhargram).</p>	30-45 years (as on 01/01/2017). <u>Relaxation of age shall be applicable as per existing rule.</u>	Rs. 75,000/- (No TA/DA is admissible.)
2	Coach (On temporary contract basis)	UR- 1	<p>a) Must have passed Higher Secondary or its equivalent from any recognized Board/University.</p> <p>b) Must have basic knowledge of computer operation with typing ability.</p> <p>c) N.I.S. Diploma Certificate in Archery would be preferred.</p> <p>d) Should have represented the State at the National level or Country at the International level Archery Competition for at least 2(two) years.</p> <p>e) Experience in Archery coaching with an academy will be given preference.</p> <p>f) Full time Residential post at the Archery Residential Quarter (Jhargram).</p>	18-35 years (as on 01/01/2017). <u>Relaxation of age shall be applicable as per existing rule.</u>	Rs. 60,000/- (No TA/DA is admissible.)
3	Assistant Coach (On temporary contract basis)	SC- 1, UR- 1	<p>a) Must have passed Higher Secondary or its equivalent from any recognized Board/University.</p> <p>b) Must have basic knowledge of computer operation with typing ability.</p> <p>c) N.I.S. Diploma Certificate in Archery would be preferred.</p> <p>d) Should have represented the State at the National level or Country at the International level Archery Competition for at least 2(two) years.</p> <p>e) 5 years Experience in Archery as Player or Coach will be given preference.</p> <p>a) Full time Residential post at the Archery Residential Quarter (Jhargram).</p>	18-35 years (as on 01/01/2017). <u>Relaxation of age shall be applicable as per existing rule.</u>	Rs. 40,000/- (No TA/DA is admissible.)

Scheme and Syllabus of Examination:-

- Director:** The examination shall be made through viva voce only. The viva voce including test of personality, matter relating to the body fitness, grooming of trainees, increasing mental stability of

trainees, basic knowledge of archery, advance method of archery, sufficient knowledge about the history of archery, archery legends, bows, arrows, shots, targets, safety etc in archery, key to successes in archery, matters relating to man management and behavioural issues of children, vision and initiative regarding running an academy in professional manner and raising the performance of the academy to national and international level. The total marks for examination shall be 100. Out of 100 marks, 80 marks will be for Viva voce and 20 marks will be for personality, health, fitness.

2. **Coach:** The Examination shall be made through viva-voce only. The viva voce including test of personality, matter relating to the body fitness, grooming of trainees, increasing mental stability of trainees, basic knowledge of archery, advance method of archery sufficient knowledge about the History of archery, archery legends, bows, arrows, shots, targets, safety etc in archery, key to success in archery or such other/further matter relating to archery. The total marks for examination shall be 100. Out of 100 marks, 80 marks will be for viva voce and 20 marks will be for personality, health and fitness and demonstration of archery in a range.
3. **Assistant Coach:** The examination shall be made through viva voce only. The viva voce including test of personality, matter relating to the body fitness, grooming of trainees, increasing mental stability of trainees, basic knowledge of archery, advance method of archery, sufficient knowledge about the history of archery, archery legends, bows, arrows, shots, targets, safety etc in archery, key to successes in archery or such other/further matter relating to archery. The total marks for examination shall be 100. Out of 100 marks, 80 marks will be for Viva voce and 20 marks will be for personality, health, fitness and demonstration of archery in a range.

Documents to be submitted with application

- a) Attested copy of Proof of age (Birth Certificate or Admit Card of Madhyamik or equivalent Examination mentioning the DOB will be considered).
 - b) Attested copy of any Govt. approved Photo Identity Card
 - c) Attested copy of Caste certificate (Caste certificate from the concerned SDO will be considered).
 - d) Attested copy of Educational Qualification.
 - e) Attested copy of Working Experience Certificate.
- **The filled in application is to be submitted in a sealed/closed envelope, super scribing the name of post on top of the envelope.**
 - **The filled in applications must reach the office of the undersigned by post or by hand on any working days to the following address within 5:30 p.m. of 23rd October, 2017.**

To,
The District Magistrate, Jhargram
(Youth Services & Sports Section)
At & P.O. – Jhargram
Dist- Jhargram
Pin- 721507

- **The undersigned reserves the right to cancel the recruitment process at any stage without assigning any reason whatsoever.**
- **The initial contract for successful candidates will be of one year from the date of recruitment.**


District Magistrate
Jhargram

Notice No. -9/DYO/JGM/2017

Dated- 21/06/2017

Affix a self
attested colour
photograph

To
The District Magistrate
Jhargram
(Youth Affairs & Sports Section)

1. Name in Full (In Bloc) : _____
2. Sex (Put a tick) : Male Female
3. Fathers/ Husbands Name : _____
4. Caste (Gen/SC/ST/OBC-A/OBC-B) : _____
5. Date of Birth : _____
6. Age as on 01.01.2017 : _____
7. Contact No. : _____
8. Permanent Address : _____

9. Present Address : _____

Qualification

Sl. No.	Examination Passed	Year of Passing	Board/ University	Marks Obtained	Percentage

Experience

Sl. No.	Name of Organization	Designation & Nature of Work	Duration

I, SOLEMNLY DECLARE THAT (A) ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE; (B) ORIGINAL DOCUMENTS WILL BE PRODUCED ON THE DATE OF VIVAVOCE; (C) I UNDERSTAND THAT THE CONCERNED AUTHORITY DESERVES THE RIGHT TO REJECT MY CANDIDATURE UPON SHORT LISTING OF THE CANDIDATES BASED ON QUALIFICAIONS AND EXPERIENCE AS DESIRED BY THE CONCERNED ATHORITY.

Date :

Signature of the Candidate