

Government of West Bengal
Department of Youth Services & Sports
New Secretariat Building, Block-A, 6th Floor
1, Kiron Sankar Roy Road, Kolkata-700 001.

Memo NO. ¹⁶⁷⁹/SP/2017

dated. 27.11.2017.

Recruitment Notice

Applications are invited for following Contractual Posts for Jhargram Sports Academy(Archery) at Jhargram in prescribed format with all relevant documents to be reached at above address within 5.30 pm of 22.12.2017.

N.B. : All posts are residential at the residential quarter of Jhargram Sports Academy(Archery) (155 km from Howrah Station, takes 2 hours from Howrah Station by Express train, DM Office, SDO Office, Police Station, Railway station, Super speciality hospital and HS Schools within 1 km).

Sl No.	Name of the Sanctioned Post	No. of Vacancy in the Sanctioned Post	Category
<u>1</u>	<u>Director</u>	<u>1</u>	<u>Unreserved</u>
<u>2</u>	<u>Coach</u>	<u>1</u>	<u>Unreserved</u>
<u>3</u>	<u>Assistant Coach</u>	<u>1</u>	<u>Reserved for SC</u>

Detailed information may be obtained from the websites : www.wbsportsandyouth.gov.in and office notice board.


Principal Secretary

General Information & Instruction for Application

Applications are invited from the candidates having required eligibility for the below mentioned posts.

Sl No.	Name of the Post	No. of Posts	Requirements	Age Limit	Consolidated Remuneration per Month
1	Director (On temporary Contract basis)	UR-1	(a) Qualification: Should have passed MBA from any UGC recognised University, preferably in Sports or HRM. (b) Sports background as a sports person or sports administrator will be an added advantage. (c) Full Time Residential Post: Should agree to stay at the residential quarter of the Academy.	25-40 years (as on 01/01/2017) Relaxation of age shall be applicable as per existing rule.	Rs75,000/- (No TA/DA is admissible)
2	Coach (On temporary Contract basis)	UR-1	(a) Quality : Should have passed Higher Secondary examination or its equivalent from any recognized Board or University. (b) Should have basic knowledge of computer operation with typing ability. (c) N.I.S. Diploma Certificate in Archery may be given preference. (d) Should have represented the State or the Country at the national level archery competition or International level archery competition as the case may be, for at least 2(two) years. (e) Experience in Archery coaching with an academy will be given preference. (f) Full Time Residential Post: Should agree to stay at the residential quarter of the Academy.	18-35 years (as on 01/01/2017) Relaxation of age shall be applicable as per existing rule.	Rs60,000/- (No TA/DA is admissible)
3	Assistant Coach (On temporary Contract basis)	SC-1	(a) Qualification: Should have passed Higher Secondary examination or its equivalent from any recognized Board or University. (b) N.I.S. Diploma Certificate in Archery may be given preference. (c) Should have basic knowledge of computer operation with typing ability. (d) Should have represented the State or the Country at the national level archery competition or International level archery competition as the case may be, for at least 2(two) years. (e) 5 years Experience in Archery as Player or Coach will be given preference. (f) Full Time Residential Post: Should agree to stay at the residential quarter of the Academy.	18-35 years (as on 01/01/2017) Relaxation of age shall be applicable as per existing rule.	Rs40,000/- (No TA/DA is admissible)

Scheme and Syllabus of Examination :

1. **Director** : The examination shall be made through viva voce only. The viva voce including test of personality, matter relating to the body fitness, grooming of trainees, increasing mental stability of trainees, basic knowledge of archery, advance method of archery, sufficient knowledge about the history of archery, archery legends, bows, arrows, shots, targets, safety etc in archery, key to successes in archery, matters relating to man management and behavioural issues of children, vision and initiative regarding running an academy in professional manner and raising the performance of the academy to national and international level. The total marks for examination shall be 50. Out of 50 marks, 40 marks will be for Viva voce and 10 marks will be for personality, health, fitness .
2. **Coach** : The examination shall be made through viva voce only. The viva voce including test of personality, matter relating to the body fitness, grooming of trainees, increasing mental stability of trainees, basic knowledge of archery, advance method of archery, sufficient knowledge about the history of archery, archery legends, bows, arrows, shots, targets, safety etc in archery, key to successes in archery or such other/further matter relating to archery. The total marks for examination shall be 50. Out of 50 marks, 40 marks will be for Viva voce and 10 marks will be for personality, health, fitness and demonstration of archery in a range.
3. **Assistant Coach** : The examination shall be made through viva voce only. The viva voce including test of personality, matter relating to the body fitness, grooming of trainees, increasing mental stability of trainees, basic knowledge of archery, advance method of archery, sufficient knowledge about the history of archery, archery legends, bows, arrows, shots, targets, safety etc in archery, key to successes in archery or such other/further matter relating to archery. The total marks for examination shall be 50. Out of 50 marks, 40 marks will be for Viva voce and 10 marks will be for personality, health, fitness and demonstration of archery in a range.

Documents to be submitted with application :

- a) Attested copy of Proof of AGE (Birth Certificate or Admit Card of Madhyamik or equivalent Examination mentioning the DOB will be considered).
 - b) Attested copy any Govt. Approved Photo Identity Card
 - c) Attested copy of Caste certificate (Caste certificate from the concerned SDO will be considered).
 - d) Attested copy of Educational Qualification.
 - e) Attested copy of Working Experience Certificate.
- The filled in application is to be submitted in a sealed /closed envelop, super scribing the name of post on top of the envelop.
 - The filled in applications must reach the office of the undersigned by post or by hand on any working days to the following address within 5.30 pm of 22nd December,2017.

To

The Principal Secretary,
Department of Youth Services & Sports,
New Secretariat Building, Block-A, 6TH Floor,
1, Kiron Sankar Roy Road,
Kolkata-700 001.

- The undersigned reserves the right to cancel the recruitment process at any stage without assigning any reason whatsoever.
- The initial contract for successful candidates will be of one year from the date of joining.


Principal Secretary

Application Format for the post of

Notice No. 1679/SP/2017

Dated. 27.11.2017.

To
The Principal Secretary,
Department of Youth Services & Sports,
Government of West Bengal

*Affix a self
attested
colour
photograph*

1. Name in Full (In Bloc).....
2. Sex (Put a tick) : Male / Female.....
3. Father's/Husband's Name :
4. Caste(Gen/SC/ST/OBC-A/OBC-B) :
5. Date of Birth :
6. Age as on 01.01.2017.....
7. Contact No.
8. Permanent Address
9. Present Address

Qualification

Sl No.	Examination Passed	Year of Passing	Board/University	Marks obtained	Percentage

Experience

Sl No.	Name of Organisation	Designation & Nature of Work	Duration

I, SOLEMNLY DECLARE THAT (A) ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE, COMPLETE AND CORRECT TO THE BEST OF MY KNOWLEDGE, (B) ORIGINAL DOCUMENTS WILL BE PRODUCED ON THE DATE OF VIVA VOCE (C) I UNDERSTAND THAT THE CONCERNED AUTHORITY DESERVES THE RIGHT TO REJECT MY CANDIDATURE UPON SHORT LISTING OF THE CANDIDATES BASED ON QUALIFICATIONS AND EXPERIENCE AS DESIRED BY THE CONCERNED AUTHORITY.

Date :

Signature of the candidate