

**Government of West Bengal
Department of Youth Services & Sports
Office of the Chief Executive Officer
Vivekananda Yuba Bharati Krirangan
Bidhannagar, Block-JB, Sector-III, Pin-700106
Phone No. 033-2335-8826, E-Mail: ceovybk@gmail.com**

**Tender Document for
Printing, Supply and fixing of Board
On stadium Rules and Regulation
at
Vivekananda Yuba Bharati Krirangan**

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Department of Youth Services & Sports
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No. 141 /VYBK/19

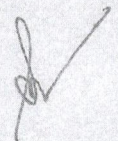
Dated: 19-02-2019

NIT NO.: 03/Civil/VYBK/2018-19 dated: 19 -02-2019

Sealed tenders are hereby invited from reputed, bonafied, well established contractors having good experience in executing similar type of work previously with requisite credentials for the work mentioned here under:

| Item No. | Description | Qty. |
|-----------------|---|-------------|
| 1. | Printing and Supply of 8MM Acrylic sheet Board 8ftX4ft on Stadium Rules and Regulations Written in Bengali and fixing at different locations at Vivekananda Yuba Bharati Krirangan | 36 nos. |

| Event | Date | Time |
|---|-------------|---|
| Last date of issue of Tender Paper | 25-02-2019 | During office hours on any working day. |
| Last date of submission of Tender Paper | 27-02-2019 | Upto 2.00 P.M. |
| Opening of Tender Paper | 27-02-2019 | At 3.00 P.M. |

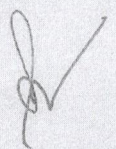


1. Earnest Money:

- 10,000/- (Rupees Ten Thousand) only to be deposited in the form of Demand Draft/Pay Order drawn from any schedule bank in favour of **"VYBK STADIUM COMMITTEE"** payable at Kolkata.
- The Demand Draft/Pay Order shall be deposited along with the bid document.
- EMD of unsuccessful tenderers will be discharged immediately after the work order is issued.
- EMD of successful bidder will be deposited at the bank account of this office.
- The EMD will be forfeited if the tenderer withdraw his tender or fails to complete the work properly or within due time.

2. Submission of Tender:

- Completed, properly signed and sealed bid document should be dropped in the tender box kept at the chamber of Chief Executive Officer.
- Intending bidders shall submit the following documents along with their Bids.
 - i) Trade License issued by the competent authority.
 - ii) Copy of PAN Card.
 - iii) Copy of Up-to-date Professional Tax Payment Certificate.
 - iv) Copy of Audited Balance Sheet of the company of last financial year.
 - v) Copy of Income Tax return for the Assessment Year 2017-18.
 - vi) Copy of credentials of similar type of work.
 - vii) Copy of this tender paper duly signed by the tenderer on every page of the document.



3. Submission of Financial Bid :

- The willing bidder shall quote the rate as in words as well as in figures along with official seal and signature in the bid document.
- The Offer Sheet, completed and properly signed shall be submitted along with the bid document.

4. Payment terms & conditions :

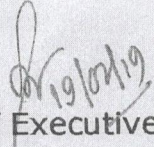
- Statutory taxes will be deducted at source.
- Bills in triplicate shall be submitted within 7(seven) days from the date of completion of the work.
- Bills will be paid only if the work is done satisfactory.

5. Security Deposit:

- An amount of 10% of the bill value with deducted as security deposit.
- The Security deposit will be released after 6 (six) months from the date of completion of the work.
- The Earnest Money of the successful bidder will be converted into security deposit.

6. Other terms & conditions :

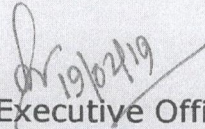
- Intending bidders shall visit the site before submission of their bid.
- The authority reserves the right to cancel / reject any tender or divide the work amongst the lowest Tenderers.
- The authority is not bound to accept the lowest tender without assigning any reason what so ever.


Chief Executive Officer

Vivekananda Yuba Bharati Krirangan

Copy forwarded to:

1. Deputy Secretary, Department of Youth Services & Sports - He is requested to upload the Tender in the Department Website.
2. Notice Board of this office.
3. Guard File.


Chief Executive Officer

Vivekananda Yuba Bharati Krirangan

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Bidhannagar, Sector-III. Pin-700106
Ph.No.033-2335-2923, e-mil: ceovybkc@gmail.com

OFFER SHEET

NIT NO.: 03/Civil/VYBK/2018-19 dated: 19 -02-2019

| Item No. | Description | Qty. | Unit Rate Quoted by the Agency | Total Amount (in Rs) |
|-----------------|---|-------------|---------------------------------------|-----------------------------|
| 1. | Printing and Supply of 8MM Acrylic sheet Board 8ftX4ft on Stadium Rules and Regulations Written in Bengali and fixing at different locations at Vivekananda Yuba Bharati Krirangan | 36 nos. | | |

Total amount quoted by the agency (In words):

Date:_____

Signature with Seal