

**Government of West Bengal
Department of Youth Services & Sports
Office of the Chief Executive Officer
Vivekananda Yuba Bharati Krirangan
Bidhannagar, Block-JB, Sector-III, Pin-700106
Phone No. 033-2335-8826, E-Mail: ceovybk@gmail.com**

**Tender Document for
Supply and fixing of Table Tennis
Equipment For the Table Tennis Academy
At
Vivekananda Yuba Bharati Krirangan**

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Bidhannagar, Block-JB, Sector-III, Pin-700106.
Phone No. 033-2335-8826, E-Mail: ceovybkg@gmail.com

No. 451 /VYBK/19

Dated: 08-07 -2019

NIT NO.: 03 / TT/VYBK/2019-20 dated: 08-07-2019

Sealed tenders are hereby invited from reputed, bonafied, well established contractors or dealers or manufactures having good experience in executing similar type of work previously with requisite credentials for the work mentioned here under:

Item No.	Description	Qty.
	<u>Table Tennis Equipment List</u>	
01	• STAG Table tennis ball trolley.	02nos
02	• STAG TT ball 3 stars supreme	25 dozen
03	• STAG ball picker.	02 nos
04	• Table tennis table cover stag synthtic	12 nos
05	• STAG all round racket with ITTF auhorised rubber	30n0s
06	• Stage surrounds arena 2.30mX70 Cm	100nos
07	• Towel stand	12nos

Event	Date	Time
Date of issue of Tender Paper	Till-19-07-2019	During office hours on any working day.
Last date of submission of Tender Paper	22-7 -2019	Upto 2.00 P.M.
Opening of Tender Paper	22-07 -2019	At 3.00 P.M.

1. Earnest Money:

- Rs 6500/- (Rupees Six thousand five hundred) only to be deposited in the form of Demand Draft/Pay Order drawn from any schedule bank in favour of "**VYBK STADIUM COMMITTEE**" payable at Kolkata.
- The Demand Draft/Pay Order shall be deposited along with the bid document.
- EMD of unsuccessful tenderers will be discharged immediately after the work order has been issued.
- EMD of successful bidder will be deposited at the bank account of this office and will be adjusted with the Security deposit.
- The EMD will be forfeited if the tenderer withdraw his tender or fails to complete the work properly or within due time.

2. Submission of Tender:

- Completed, properly signed and sealed bid document should be dropped in the tender box kept at the chamber of Chief Executive Officer.
- Intending bidders shall submit the following documents along with their Bids.
 - i) Trade License issued by the competent authority.
 - ii) Copy of PAN Card.
 - iii) Copy of Up-to-date Professional Tax Payment Certificate.
 - iv) Copy of Audited Balance Sheet of the company of last financial year.
 - v) Copy of Income Tax return for the Assessment Year 2018-19.
 - vi) Copy of credentials of similar type of work.
 - vii) Copy of this tender paper duly signed by the tenderer on every page of the document.

3. Submission of Financial Bid :

- The willing bidder shall quote the rate as in words as well as in figures along with official seal and signature in the bid document.'
- The Offer Sheet, completed and properly signed shall be submitted along with the bid document.

4. Payment terms & conditions :

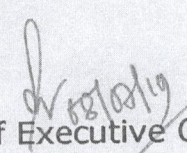
- Statutory taxes will be deducted at source.
- Bills in triplicate shall be submitted within 7(seven) days from the date of completion of the work.
- Bills will be paid only if the work is done satisfactory.

5. Security Deposit:

- An amount of 10% of the bill value with deducted as security deposit.
- The Security deposit will be released after 6 (six) months from the date of completion of the work.
- The Earnest Money of the successful bidder will be converted into security deposit.

6. Other terms & conditions :

- Intending bidders shall visit the site before submission of their bid.
- The authority reserves the right to cancel / reject any tender or divide the work amongst the lowest Tenderers.
- The authority is not bound to accept the lowest tender without assigning any reason what so ever.


Chief Executive Officer

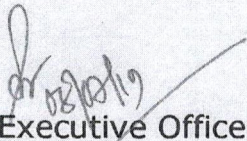
Vivekananda Yuba Bharati Krirangan

No. 451 /1(3)/VYBK/19

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Copy forwarded to:

1. Deputy Secretary, Department of Youth Services & Sports - He is requested to upload the Tender in the Department Website.
2. Deputy Director of Information, Dept of I&CA- with a request to publish a brief referral advertisement in one daily Bengali newspaper.
3. Notice Board of this office.
4. Guard File.


Chief Executive Officer

Vivekananda Yuba Bharati Krirangan

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Bidhannagar, Sector-III. Pin-700106
Ph.No.033-2335-2923, e-mil: ceovybk@gmail.com

OFFER SHEET

NIT NO.: 03/TT/VYBK/2018-19 dated: 08-07-2019

Item No.	Description	Qty.	Unit Rate Quoted by the Agency	Total Amount (in Rs)
	<u>Table Tennis Equipment List</u>			
01	STAG Table tennis ball trolley.	02nos		
02	STAG TT ball 3 stars supreme	25 dozen		
03	STAG ball picker.	02 nos		
04	Table tennis table cover stag synthtic	12 nos		
05	STAG all round racket with ITTF auhorised rubber	30n0s		
06	Stage surrounds arena 2.30mX70 Cm	100nos		
07	Towel stand	12nos		

Total amount quoted by the agency (In words):

Date: _____

Signature with Seal